

GYANMANJARI INNOVATIVE UNIVERSITY

GYANMANJARI INSTITUTE OF TECHNOLOGY

M.Tech.-Mid Semester Examination (MSE)- S2026

Enrollment No.: _____

Subject Code: METXX10503

Subject Name: Technical Report Writing

Time: 10:30 AM to 12:00 PM

Date: 30-03-2026

Semester: 2

Total Marks: 40

Instructions:

1. Question No. 1 is compulsory.
2. Make suitable assumptions wherever necessary.
3. Figures to the right indicate full marks.

	Marks
Q.1 (a) Discuss the Purpose and Significance of Technical Reports.	10
(b) What are the key components of a technical report? Describe the basic principles of clarity, conciseness, and coherence in technical writing.	10
Q.2 (a) Explain the importance of structuring the body of a technical report. Describe the components you would include and the order in which you would present them.	10
(b) Explain how you would tailor a technical report for a non-technical audience	10
OR	
Q.2 (a) You are conducting research for a technical report. List four steps you would follow to ensure effective data collection and analysis.	10
(b) Explain the purpose and importance of an abstract in a technical report.	10